

## Criteria for Hosting 10<sup>th</sup> International Conference in 2022

The proposal should include the following:

### **Location**

State the city and country the conference will be held

### **Time period**

The duration of the Conference is five days; usually from late Sunday afternoon to Thursday noon. .

### **Facilities** (for conferences, workshops, hotels, etc.)

The meeting must take place in a location with adequate facilities and access to reasonably priced accommodation for expected attendance (up to 1,000).

Flight connections must be accessible from anywhere in the world.

### **Organizers**

The proposal should assure that the Conference will be held under the auspices of either a school of social work or a major field organization in health or mental health. Candidacy should come from representatives of these institutions.

The Conference should demonstrate a commitment to equal participation of academic and practitioner social workers.

The proposed organizing committee must include members from both schools of social work and major field organizations in health and mental health in the host country.

### **Endorsement of the proposal** must be given by:

The national professional association, or equivalent, and at city, state and government levels in the country from which the proposal emanates.

### **Expectation of the Organizers**

The conference will be held in English.

There should be evidence of an ability to structure the programme and scientific committees on a broad international basis. Preference will be given to proposals from a different hemisphere from the last conference or from a different continent to the previous two conferences, and representing content, process and policy which would have international scope and relevance.

The proposal should include provision for a conference website. The proposal should indicate what arrangement can be made to provide support for participants from developing countries and for those in need.

Candidates shall accept that the arrangements be translated into a conference policy to be announced through the website, professional journals, newsletters and to relevant conferences 18 months before the Conference.

### **Budget proposal**

The auspicing committee will accept full financial responsibility for the proposed conference. The proposal will provide evidence of a viable business plan with a detailed budget outlining all

expected revenues and expenses. Proposal to include suggestions for social events

### **Application Process**

Indication of interest can be made by 10<sup>th</sup> June 2016. Candidates are expected to make a 15 minutes presentation to the International Steering Committee on 19 June 2016 between 10 am to 12 pm at University Cultural Centre in Singapore, host of the 8<sup>th</sup> International Conference on Social Work in Health and Mental Health. Shortlisted candidates will be advised on procedure for submitting the formal application. Organizations who have previously submitted previous bids but failed to meet the selection criteria are welcome to reapply.

Please apply by e-mail [soon\\_noi\\_goh@cgh.com.sg](mailto:soon_noi_goh@cgh.com.sg) no later than 10 June 2016.